

Volunteer Sign Up Sheet

Follow the links Parents>Parent Groups>Parents For Others on the Loyola website for details about this extremely useful service to the faculty of Loyola.

PLEASE PRINT CLEARLY

_____		_____	
NAME		TELEPHONE	
_____		_____	
STREET		CITY	ZIP
_____		_____	
EMAIL ADDRESS		LAST NAME OF CHILD(REN), IF DIFFERENT	

I am interested in proctoring classes for teachers who are engaged in retreats or professional workshops or are unavailable for other reasons. The PFO program that best suits my schedule is:

Proctoring during scheduled retreats. I have circled the date(s) I am available.

September 10, 16, 24, 25, 26, 27, 28
November 5, 6, 7, 11, 13, 17, 19
January 28, 29, 30
March 11, 12, 13, 17,18,19

October 1, 8, 16, 28, 30
December 3,4,5, 9,11
February 4, 5, 6, 10,11,12, 25,26,27
April 3,4

Proctoring on specific days I am available. I am available (this could be specific dates, specific days of the week, specific days of the month):_____

Proctoring on a last minute basis. I will call the Substitute Coordinator when I am available, so please have my credentials on file (see below).

The Archdiocese of Chicago requires all school volunteers to attend a Virtus Training session and have a criminal background check on file.

I have had Virtus training at _____.

Please advise me of when Virtus training is available.

I would/would not (circle one) want to proctor class in which my own child is a student.